

Jazzit Checklists (CPA Canada PACT) Masters

Year End: December 31, 2017

Document index

Prepared by	Reviewed by

DOC

JAZZIT PACT MASTERS

PTKEY PACT document control

BOOKKEEPING

Engagement letter

BK-1 Engagement letter - bookkeeping

Checklists

BK-2 Bookkeeping Client - items to request

BK-3 Bookkeeping Client - preparation and review checklist

COMPILATION ENGAGEMENTS (OCS-9200)

Forms

MAP (9200) The PEG 3-step compilation approach

C3-05 (9200) Compilation engagement - Independence checklist

C3-10 (9200) Compilation engagement planning and completion checklist

Letters

CL1.1 (9200) Compilation engagements letter

CL1.2 (9200) Management responsibilities letter - financial information

OL1.1 (9200) Engagement letter - Compilation of a financial forecast

OL1.2 (9200) Engagement letter - Compilation of a financial projection

OL2.1 (9200) Management representation letter - financial forecast

OL2.2 (9200) Management representation letter - financial projection

COMPILATION ENGAGEMENTS (CSRS 4200)

Forms

MAP The PEG 3-step CSRS 4200 compilation approach

C1-10 Engagement acceptance/continuance

C2-10 Knowledge of the entity

C2-90 Worksheet - Time budget

C3-10 Completion checklist

C3-90 Worksheet - Withdrawal

C3-95 Report transmittal

Letters

CL1. 1 Compilation engagements letter

CL1. 2 Management responsibilities letter - financial information

TAX SERVICES

Engagement letters

TSEL1 Corporate tax engagement letter

TSEL2 General tax compliance services engagement letter

TSEL3 General tax consulting services engagement letter

TSEL4 Partnership tax services engagement letter

TSEL5 Personal tax engagement letter

TSEL6 Trust tax services engagement letter

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Transmittal letters

TSTL1 Standard transmittal letter (T1 EFILE)
TSTL2 Standard transmittal letter (T1 PAPER FILE)
TSTL3 Standard transmittal letter (T2 EFILE)

Checklists

PTST1 Personal tax checklist (2019 T1)
PTST2 Corporate tax checklist (T2)
PTST3 Trust tax checklist (T3)

GENERIC CHECKLISTS

JZPRA P&C with Y/N and checkmark
JZPRB P&C with checkmark and initials
JZPRC P&C with Y/N and initials
JZPRD P&C with multiple Y/N columns
JZPRE P&C with Y/N, WP ref, comments, multiple checkmarks

ADDITIONAL LETTERS

Q1 Additional letter
Q2 Additional letter
Q3 Additional letter
Q4 Additional letter
Q5 Additional letter
Q6 Additional letter
Q7 Additional letter
Q8 Additional letter
Q9 Additional letter
Q10 Additional letter
Q11 Additional letter
Q12 Additional letter
Q13 Additional letter
Q14 Additional letter
Q15 Additional letter
Q16 Additional letter
Q17 Additional letter
Q18 Additional letter
Q19 Additional letter
Q20 Additional letter