

Windows regional settings affecting the Jazzit templates (rounding, date presentation)

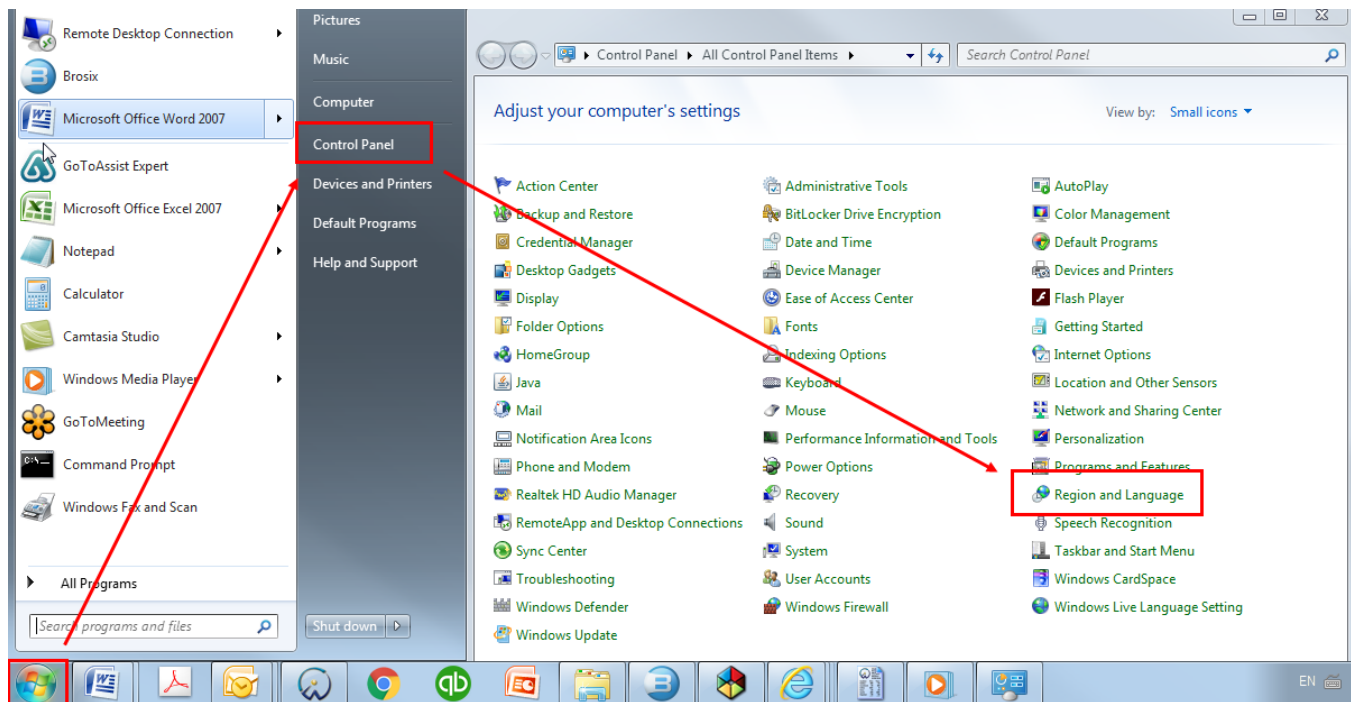
Note: This document is no longer being actively updated. Please see the following links for the most up to date information <https://www.jazzitsupport.com/Downloads/DownloadSupport/9>


Correct Windows regional settings ensures that the Jazzit templates appear and function correctly. Incorrect regional settings may cause issues with:

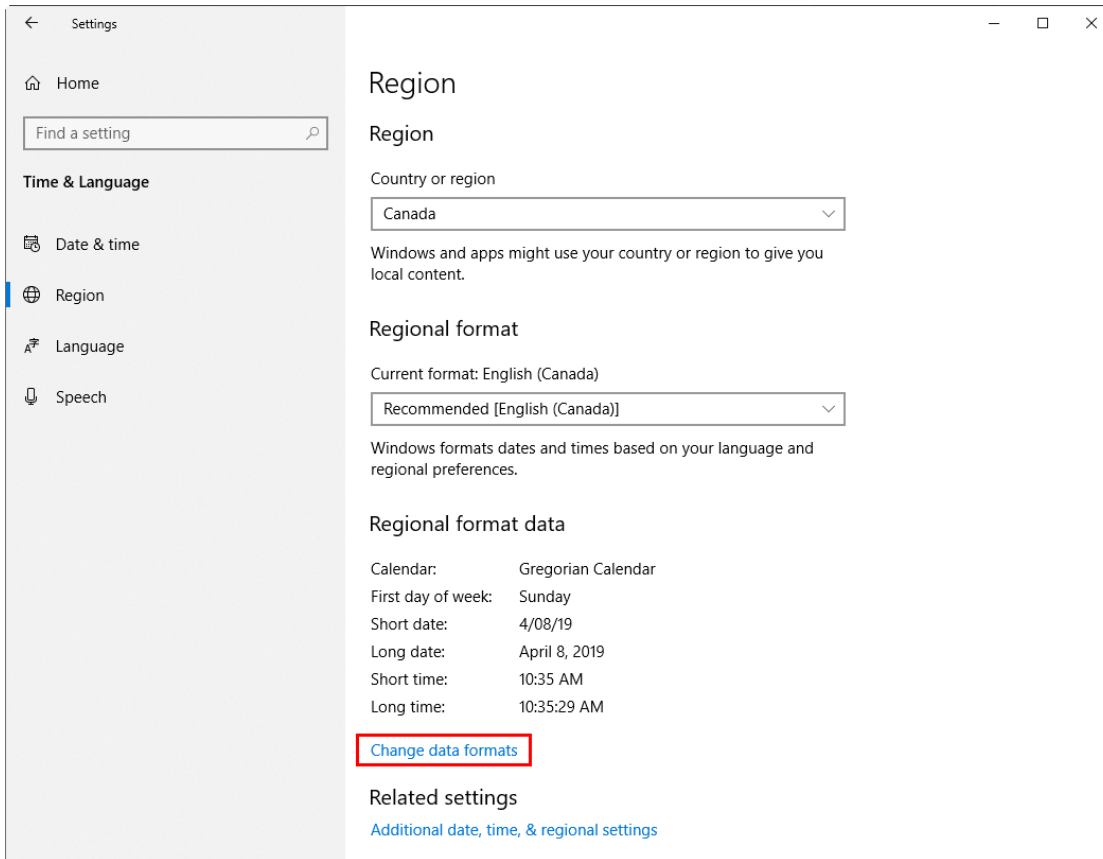
- **Rounding** - If the regional settings are not set correctly, it may cause the rounding to continually be in a recalculate position.
- **Date presentation** - The date in Jazzit letters will look different than what is expected. Typically, the date is presented as month, day, and year (ex: September 30, 2017), however the date may appear differently (ex: September-30-17)
- **Negative values** - Negative numbers can be displayed in brackets or using a dash symbol. For example “\$(50.00)” or “\$-50.00”. The default presentation for Jazzit templates is with brackets “\$(50.00)”.

Changing Long Date format

In **Windows 7** click Start button > Control Panel > Region and Language

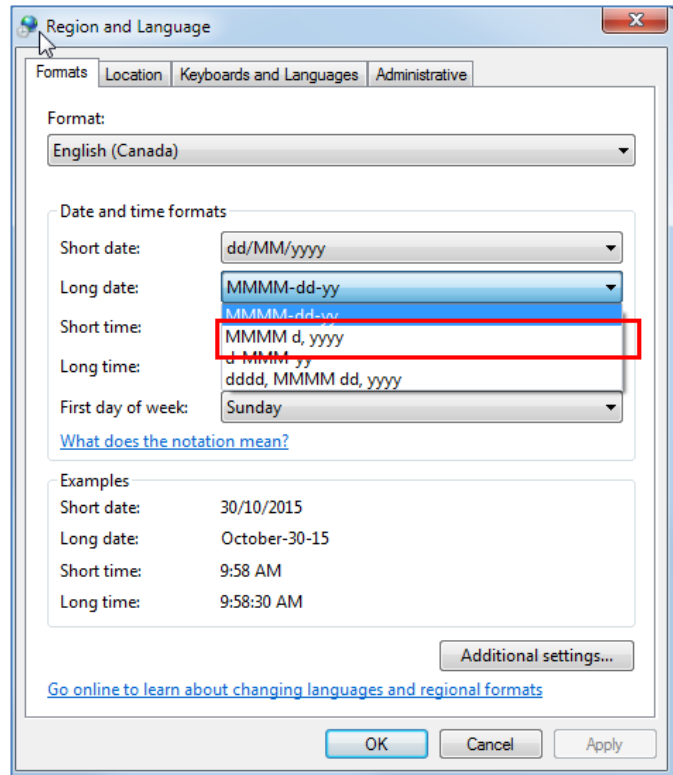


In **Windows 10** click Start button > Settings  > Time & Language > Region > Change data formats

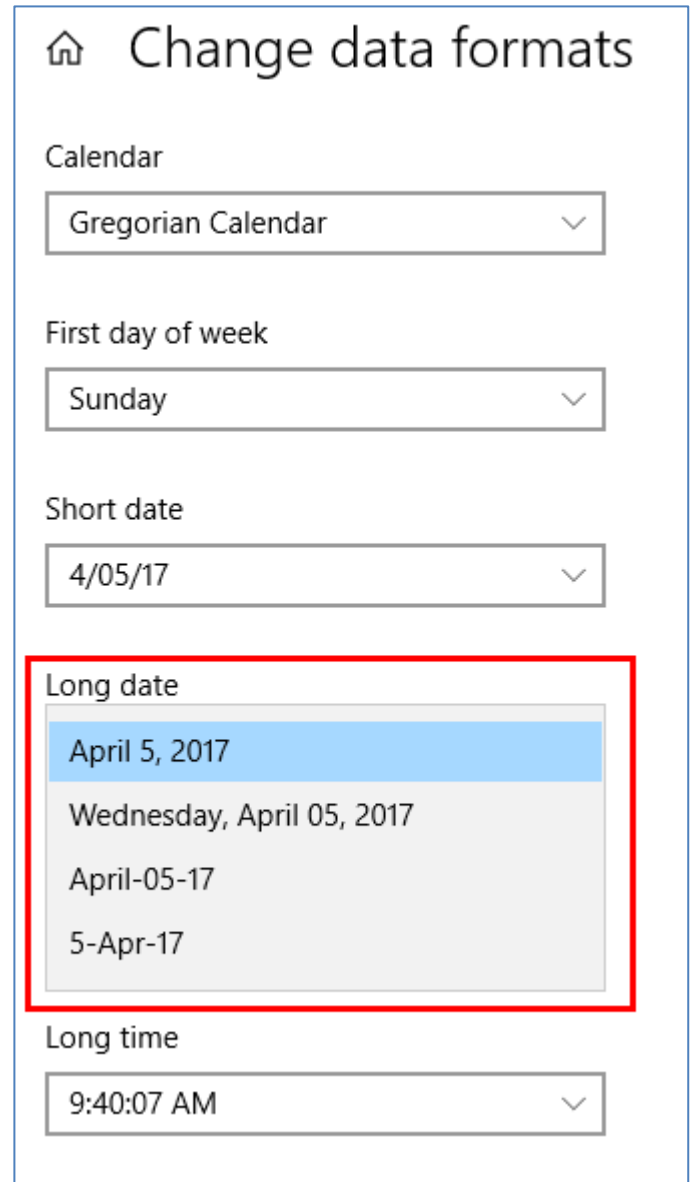


Set the Long date format to MMMM d, yyyy in Windows 7 or April 5, 2017 in Windows 10

Date format in Windows 7

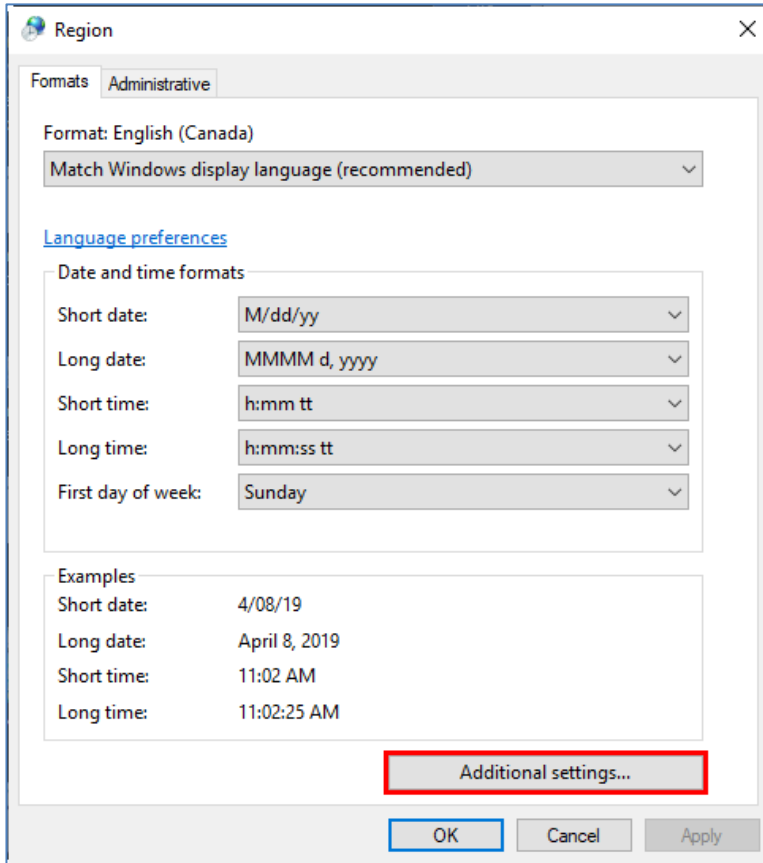



Date format in Windows 10

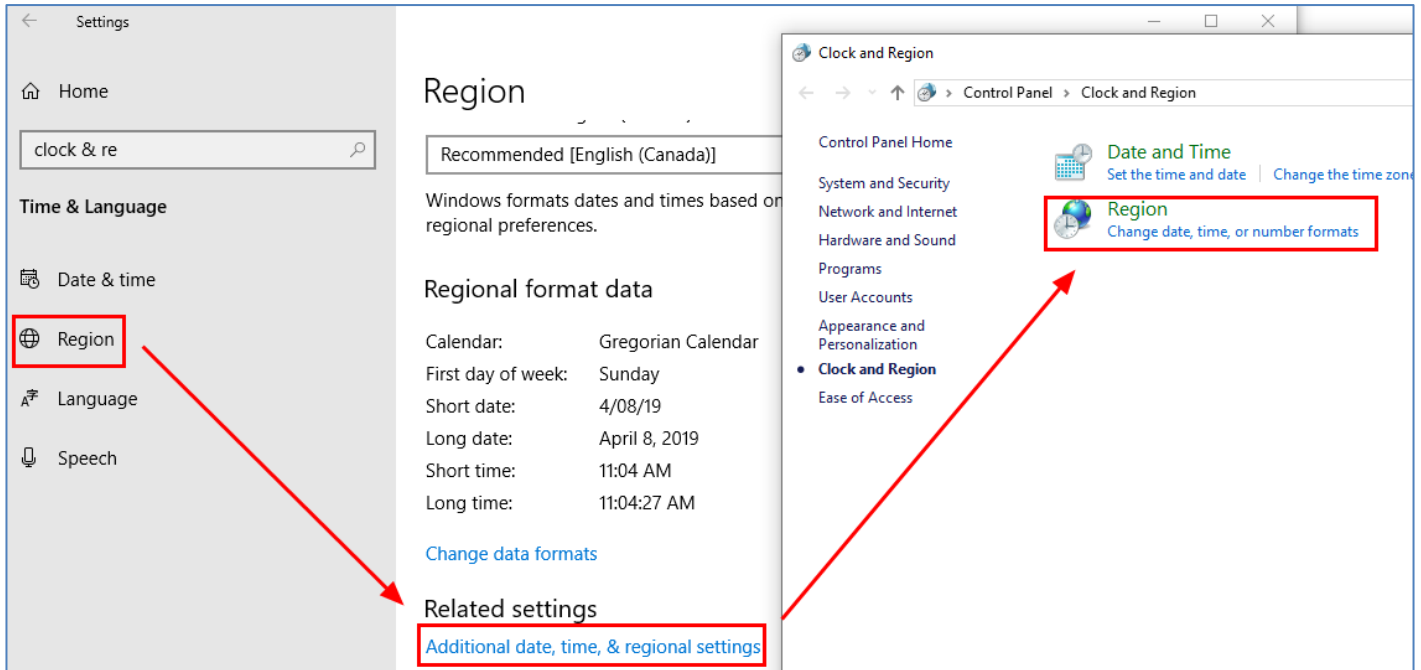


Changing Number and Currency format

In **Windows 7** click Start button > Control Panel > Region and Language > Additional settings...

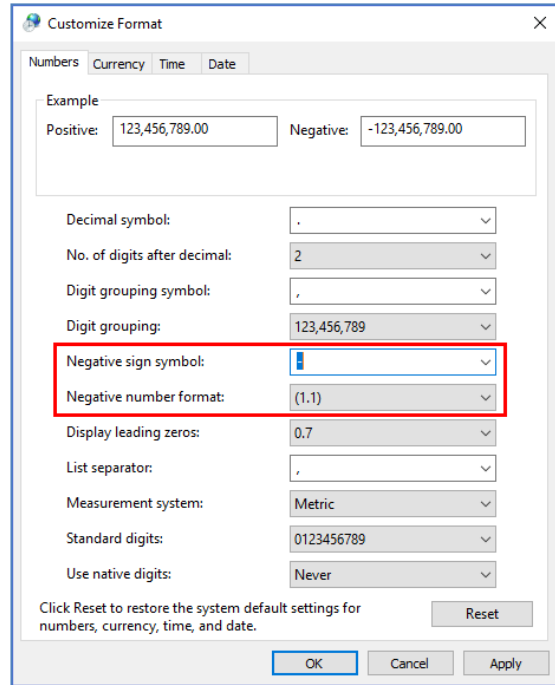


In **Windows 10** click Start button > Settings  > Time & Language > Region > Additional date, time, & regional settings > Region > Additional settings



Ensure the Numbers tab and Currency tab are using the settings below.

Numbers Tab



Customize Format

Numbers Currency Time Date

Example
Positive: 123,456,789.00 Negative: -123,456,789.00

Decimal symbol: .

No. of digits after decimal: 2

Digit grouping symbol: ,

Digit grouping: 123,456,789

Negative sign symbol: -

Negative number format: (1.1)

Display leading zeros: 0.7

List separator: ,

Measurement system: Metric

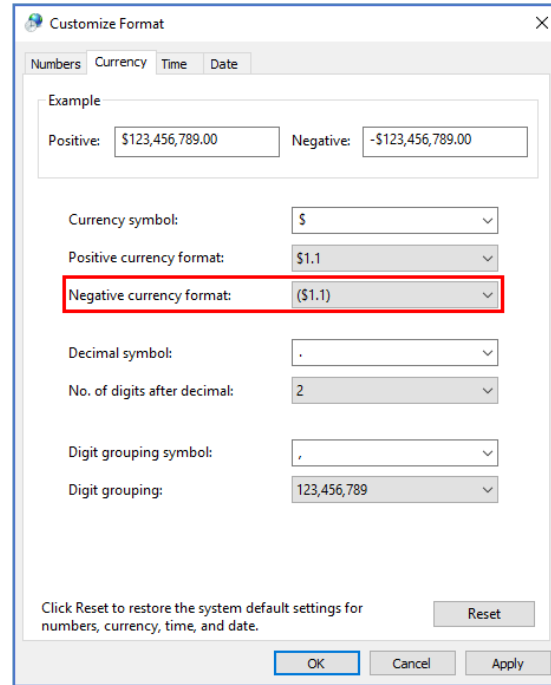
Standard digits: 0123456789

Use native digits: Never

Click Reset to restore the system default settings for numbers, currency, time, and date. Reset

OK Cancel Apply

Currency Tab



Customize Format

Numbers Currency Time Date

Example
Positive: \$123,456,789.00 Negative: -\$123,456,789.00

Currency symbol: \$

Positive currency format: \$1.1

Negative currency format: (\$1.1)

Decimal symbol: .

No. of digits after decimal: 2

Digit grouping symbol: ,

Digit grouping: 123,456,789

Click Reset to restore the system default settings for numbers, currency, time, and date. Reset

OK Cancel Apply